



## **TSP COVID-19 Procedure Guide**

Updated 011/03/2021

Dear Theatre South Playhouse Family,

As we manage through these unprecedented times, Theatre South Playhouse remains committed to your safety and health. We continue to take direction from the Centers for Disease Control, health experts, our partnering local theaters and arts industry leaders and adjust our plans accordingly. We have updated our COVID-19 PROCEDURE GUIDE to give guidance on what to do should you feel like you have COVID-19 symptoms, COVID-19 exposure or test positive for COVID-19.

In order to offer our performers and families the safest and most enjoyable experience possible, the following operational changes will remain in effect until further notice.

Theatre South Playhouse (TSP) will continue to incorporate enhanced safety measures, including increased cleaning procedures, the use of appropriate face coverings by staff, performers and guests, when required, and additional safety training for staff.

An inherent risk of exposure to COVID-19 exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death. According to the Centers for Disease Control and Prevention, senior citizens and guests with underlying medical conditions are especially vulnerable.

**By participating in any TSP shows, events or classes, you voluntarily assume all risks related to exposure to COVID-19.**

Given this unprecedented situation, we appreciate everyone's patience and understanding as we navigate through this process responsibly. Please read our updated guide and then retain it for your records.

Thanks so much for your continued support of the performing arts. Let's continue to look out for each other while we welcome back live theatre!

With much appreciation,  
Hillary Brook  
Executive Director of Theatre South Playhouse



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*\*This plan will be “fluid” and may be adjusted monthly as new research and CDC recommendations are released. Theatre South is working to stay consistent with our partnering local theatre companies to ensure a safe and inclusive environment for our students, guests, and staff.*

### Face covering requirements



Starting Monday, November 8, 2021 mask wearing will be optional for our Conservatory students, with proof of vaccination and written consent from their parent or guardian if under the age of 18. All musical theatre, voice lessons and rehearsals will still require a mask. In non-singing classes such as dance, acting, art, and puppetry, masks will be optional with proof of vaccination and written consent from parents or guardians if under the age of 18. Until further notice guests and audiences will be required to wear a mask that covers their nose and mouth while inside our spaces. Until further notice, all staff will remain in masks.

### Physical distancing



We are encouraging physical distancing by spreading out in our classrooms and rehearsal spaces. All food breaks will be eaten outdoors.



### Wash and sanitize hands often

We are encouraging staff and performers to wash/sanitize their hands several times throughout the day. Ample hand sanitizer stations have been strategically placed throughout the classrooms, lobbies, and public areas.



## TSP COVID-19 Procedure Guide

Updated 011/03/2021



### Sick Student/Performer/Staff

Sick students, performers and staff are asked to stay home if they are feeling ill. If a staff member, student or performer appears ill, they will be isolated in a safe place and asked to go home immediately.

***\*Until further notice, masks will be required for our audiences for Public Performances.***

## THE TSP COVID PLAN NOVEMBER/DECEMBER 2021

*\*This plan will be “fluid” and will be adjusted as new research and CDC recommendations are released. Theatre South is working to stay consistent with our partnering local theatre companies to ensure a safe and inclusive environment for our students, guests, and staff.*

- We will continue with constant cleaning and disinfecting of all areas by our staff
- Please monitor your own child's health and please keep them home if they are not feeling well
- Please sanitize at the front door and throughout the day

**MASK USE:** *\*Subject to change*

- All staff will remain in masks while indoors at all times
- All guests will remain in masks while indoors at all times

*\*These policies will be reevaluated on a monthly basis.*

### FOR PRIVATE LESSONS:

- All unvaccinated students must be in mask for private lessons
- All staff must be in masks for all private lessons until further notice

*\*These policies will be reevaluated on a monthly basis.*

- All lunches and snacks will be eaten outside on our patio outside the theater, socially distant



## **TSP COVID-19 Procedure Guide**

Updated 011/03/2021

- **If needed, families can choose to go “online” and continue the same program at home; students would then meet online with our classroom facilitator every morning and will end their day with our TSP theatre classes online**
- **If a student or staff member tests positive for COVID, those that are in the same class as that student or staff member and are also unvaccinated will need to quarantine at home and continue our program online**
- **If a student, staff member or a family member within the same household tests positive for COVID, the student or staff member may not return to school until they submit a negative COVID test**

*\*Students and performers will not be entitled to a refund for missing any classes, rehearsals, or performances due to illness, Covid-19 symptoms, potential exposure/close contact to Covid-19 or testing positive for Covid-19*

Given this unprecedented situation, we appreciate everyone's patience and understanding as we navigate through this process responsibly.

-Team Theatre South Playhouse

### **Procedure for Potential Exposure or Close Contact:**

1. If a an unvaccinated student, performer or staff member has experienced potential exposure or has been in close contact or has primary contact with someone who has COVID-19-like symptoms and/or is awaiting test results, then, The student, performer or staff member must:
  - a. Notify the Admin desk at TSP via email at [Admin@TheatreSouthPlayhouse.org](mailto:Admin@TheatreSouthPlayhouse.org) of the close contact/ potential exposure as soon as possible but no more than 12 hours after knowledge of the COVID-19 contact.
2. The student, performer or staff member may not return to TSP or participate in any TSP sponsored event until:



## **TSP COVID-19 Procedure Guide**

Updated 011/03/2021

- a. At least 10 days of quarantine have passed, AND
- b. Are symptom-free for at least 72 hours (no cough or shortness of breath), AND
- c. No fever for at least 72 hours (three full days of no fever) without the use of fever-reducing medicine, AND
- d. Have received a negative PCR (2 day) test within 72 hours of returning to TSP.
- e. Student, performer or cast may participate in virtual rehearsal or classes if possible while at home, but will not be entitled to a refund due to missing any rehearsals, classes, or performances.

### **Procedure for A Student, Performer or Staff Member tests positive for COVID-19:**

1. If a vaccinated or unvaccinated student, performer or staff member tests positive for COVID-19, then the student, performer or staff member must:
  - a. Notify the Admin Desk at TSP at Admin@TheatreSouthPlayhouse.org via email of the positive COVID-19 diagnosis as soon as possible but no more than 12 hours after knowledge of the COVID-19 contact.
2. The student, performer or staff member may not return to TSP or participate in any TSP sponsored event until:
  - a. At least 10 days of quarantine have passed since testing positive for COVID-19, AND
  - b. Are symptom-free for at least 72 hours (no cough or shortness of breath), AND
  - c. No fever for at least 72 hours (three full days of no fever) without the use of fever-reducing medicine, AND
  - d. Have received a negative PCR (2 day) test within 72 hours of returning to TSP.



## **TSP COVID-19 Procedure Guide**

Updated 011/03/2021

- e. Student, performer or cast may participate in virtual rehearsal or classes if possible while at home, but will not be entitled to a refund due to missing any rehearsals, classes, or performances

Thank you for following these guidelines so that we may ensure safe learning and get back to live theatre!